

Take Down Policy

Digital and digitised materials made available online

The Planned Environment Therapy Archives and Special Collections are dedicated to preserving the history of therapeutic communities and care. As part of our mission to promote therapeutic practices we are committed to making the materials we hold as accessible as possible, both through public access to our searchroom and online.

The Planned Environment Therapy Archives and Special Collections have taken a 'reasonable endeavours' approach to finding rights-holders for material which we have digitised.

Before making material available online, the Planned Environment Therapy Archives and Special Collections endeavours to check the copyright status of material. Where practical to do so we will try to contact rights-holders to seek permission to make copyright material available. We also carry out risk assessments to identify sensitive and/or personal data in accordance with our safeguarding policy and cataloguing guidelines.

We are not always able to identify and trace rights-holders for the materials we hold. In some cases, we may make this content available online without consent in the interests of accessibility, where we believe it will not cause damage to third parties.

All our online collections are subject to this takedown policy. If we are contacted by a potential rights-holder who objects to its presence online, we will remove the material in question from our website until we have been able to assess the case.

Where material is removed for valid reasons of Data Protection, its removal will be considered as temporary and will be restored once the Senior Archivist has deemed the sensitivity is deemed to have subsided in compliance with UK legislation. Where material is removed for valid reasons of copyright, its removal will be considered as lasting until copyright in the material expires, or until the rights-holder agrees that the material can be reinstated.

To contact us about removal of material, please email our Archives Team at archives@mulberrybush.org.uk

Version	Date
1.0	30 March 2020
1.1	10 November 2021

